



State of Wyoming
DEPARTMENT OF REVENUE

MATTHEW H. MEAD, Governor
DANIEL W. NOBLE, Director

122 West 25th Street, 2-West, Cheyenne, Wyoming 82002-0110
Telephone: 307- 777-7961 o Web: http://revenue.wyo.gov

Administration Fax (307)777-7722 o Property Tax Division Fax (307)777-7527 o Excise Division Fax (307)777-3632 o Mineral Division Fax (307)777-7849 o Liquor Division Fax (307)777-6255

Sales & Use Tax Account Update Form - Please print, using dark blue or black ink

Add or Update Authorized Contact Name, Title

Phone, Email, Fax

Update Mailing Address Street; Suite, unit or apartment

City, State, Zip+4

Update Location Address Street; Suite, unit or apartment

City, State, Zip+4 If you change your location to a different county in WY, you will need a new license

Update Ownership or DBA Name Please indicate if changing Doing Business As (DBA) name or ownership name

Change Business Description IE Started as contract pumper, now a florist

Cancel License Provide closure date

Other

I, [Printed Name] in my capacity as [Title or job description] for

[Name of Business], which has RID # [Revenue Identification #] and is associated with

Lic # [License number, if applicable], attest that I am authorized to make changes to this account.

Signature, Phone Number

Date